

Working as a system administrator - Menu "User Data" - "Users"

As system administrator, there are two different ways to edit the system administrator's user data:

- Option 1: Select the menu item "User Data" -> "Users" via the menu.
- Option 2: Via the tile Users.

The system administrator's record is displayed. The Edit action button is also displayed. When the Edit action is selected, the following fields can be changed.

A detailed description of the settings can be found under:

- [Editing Users](#)

Finally, the password can be set again via the Set new password button.

The entry of the new password must be repeated and saved for the change to become active.