Conference PINs

Conference PINs control the access of participants to a conference. When using the conference model *PIN Management*, accessing the conference with a particular role requires the correct PIN.

The PINs are alloted to particular roles, not particular users or service numbers. For each conference and role (manager, presenter, speaker, listener) a PIN is configured which is given to the required participants.

Conference Server - Conference PINs in the main menu to view the table of conference PINs. Example:

Using the navigation buttons and the filter you can control the display of PINs.

Use **New** to create a new PIN:

Provide the following information:

PIN	This number is generated by the system.
Conference	Choose the conference in which this PIN should be configured.
Conference Role	Choose one of the following roles:
Locked from / to	You can lock the pin for a certain period of time using this setting.
Maximum Participant Count	Configure the maximum number of participants who can dial in using this PIN.

Use **Edit** to modify the data for an existing PIN. Use **Delete** to remove a PIN.

Using the option **Export CSV** you can export the PIN list to a CSV file.