

The Conference Wizard

The conference wizard allows you to create conferences with all necessary parameters in a step by step manner. A list of existing conferences, and their parameters, can be viewed using **Conference Server - Conferences**.

Start the conference wizard using **Conference Server - Conference Wizard**.

You will be asked for the required data step by step. The meaning of the individual fields and parameters can be found in the section [Editing Conferences](#).

After the final page of settings you will be shown a summary of the data entered. From here, you can go back, cancel the wizard, or finish the wizard to create the conferences.